

Mentoring Policy

Mentoring cell forms an integral part of the college system by providing guidance, support and suggestions to the students throughout their journey. The cell supports student community through the mentor-mentee allotment and encouraging social transactions between the two.

Objectives:

1. To enhance personal growth of students by instilling confidence and resilience.
2. To provide academic support in defining and setting career goals.
3. To develop social, interpersonal and life skills in students.

Guidelines and Procedures

1. Assign faculty members as mentors.
2. Provide mentors with mentee list.
3. Mentors serve as the primary point of contact their mentees.
4. Mentors uphold mentees respect by maintaining confidentiality.
5. Regularly interact with mentees and assess their growth.
6. Mentor mentees overall development.
7. Maintain records of mentoring activities.

Role of a Mentor

1. To take the lead in supporting a mentee through one to one conversation.
2. To build a relationship of trust and help them to overcome their weakness and challenges and also enable them to explore their talents and skills.
3. Mentor to be aware of mentees aspiration and academic background.

Role of coordinator

1. To facilitate and oversee mentoring process across the departments.
2. Responsible for scheduling activities, guest talks, meeting and preparing necessary documents.
3. To track and review mentor mentee record and prepare consolidated report of the semester.