



NAGARJUNA COLLEGE OF MANAGEMENT STUDIES
(Affiliated to Bengaluru North University, Recognized by the Government of Karnataka)
Chikkamarali Village, Doddamarali Post, Nandi Hobli, Chikkaballapura Taluk & District -562101

Internal Quality Assurance Cell

2020-2021

Date: -18/12/2020

IQAC:-Cir001/2020

CIRCULAR

All the IQAC members are hereby informed to attend the meeting of IQAC on 21stDecember, 2020 at 2:00 PM in the IQAC room. Kindly ensure your presence for the meeting.

The agenda for the meeting is as follows:

- Review of Online Classes and syllabus coverage.
- Review of the Online Events (Webinars and Cultural Events)
- Planning for smooth conduction of remaining classes in off line mode.
- Discussion on Covid-19 precautions during the off line sessions.
- Action taken report for academic year 2019-20 (post Covid).
- Other matter with the permission of the chair.


IQAC Coordinator

Internal Quality Assurance Cell

2020-2021

Date:-21/12/2020

IQAC:- Cir001/2020

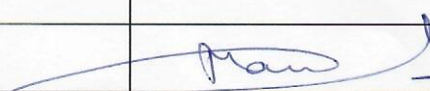
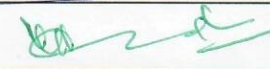
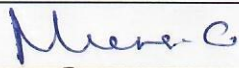

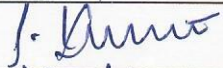
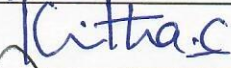


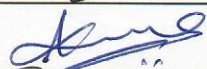

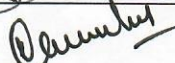
Minutes of meeting-1

The Meeting of IQAC was held on 21st December, 2020 at 2:00 PM in the IQAC room

Agenda:

- Review of Online Classes and syllabus coverage.
- Review of the Online Events (Webinars and Cultural Events)
- Plan for smooth conduction of remaining classes in off line mode – final year students.
- Discussion on Covid-19 precautions during the off line sessions.
- Action taken report for academic year 2019-20 (post Covid).
- Other matter with the permission of the chair.

Members present in the Meeting:-

Sl.No.	Name	Signature
1	Prof.Manohar Narajji, (Governing Body)	
2	Dr.AnandammaN, (Chairman)	
3	Mrs.Meena. C,(IQAC Coordinator)	
4	Mr.Anilkumar A, (IQAC Associate Coordinator)	
5	Ms.Kusuma S, (Member)	
6	Mrs.Kavitha C, (Member)	
7	Mrs.Aruna C, (Member)	
8	Mr.GirishKumar H V, (Member)	
9	Mr.KiranKumar T N, (Member)	
10	Dr.Santhosh T C M, (Member)	
11	Mr.NaveenKumar K M, (Member)	

Members Absent for the Meeting:- Nil



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Internal Quality Assurance Cell

2020-2021

IQAC:-Cir002/2021

Date:-11/06/2021

CIRCULAR

All the IQAC members are hereby informed to attend the meeting of IQAC on 14th June, 2021 at 2:00 PM, IQAC room, kindly ensure your presence for the meeting.

The agenda for the meeting is as follows:

Agenda:

- Review on academic progress during the second phase of Covid.
- Planning for academic year 2021-22.
- Sanctioning of new PG programs.
- Any other matter with the permission of the chair.


IQAC Coordinator

Internal Quality Assurance Cell

2020-2021

Date:-14/06/2021

IQAC:-Cir002/2021

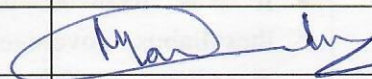
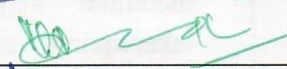

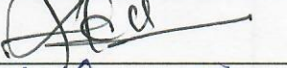
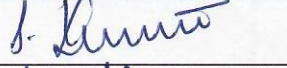
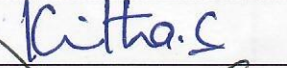


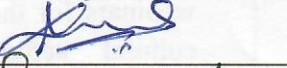


Minutes of meeting-2

The meeting was held on 14/06/2021 at 2:00 PM in the IQAC room under the chairmanship of Dr.Anandamma N., Principal

Agenda:

- Review on academic progress during the second phase of Covid.
- Planning for academic year2021-22.
- Sanctioning of new PG programs.
- Any other matter with the permission of the chair.

Members present in the meeting:

Sl.No.	Name	Signature
1	Prof.Manohar Narajji, (Governing Body)	
2	Dr.AnandammaN, (Chairman)	
3	Mrs.Meena.C, (IQAC Coordinator)	
4	Mr.Anilkumar A, (IQAC Associate Coordinator)	
5	Ms.Kusuma S, (Member)	
6	Mrs.Kavitha C, (Member)	
7	Mrs.Aruna C, (Member)	
8	Mr.Girish Kumar H V, (Member)	
9	Mr.KiranKumar T N, (Member)	
11	Dr. Santhosh T C M, (Member)	
12	Mr.NaveenKumar KM, (Member)	

Members absent in the meeting:Nil

Proceedings of the Meeting

- The IQAC Coordinator commenced the meeting with a warm welcome to all attendees. She emphasized ongoing efforts of IQAC in enhancing the educational quality for the growth of both students and staff.
- Dr. Anandamma N, Chairperson reviewed the academic year 2020-21 progress and functioning of various committees and cells during crisis period, she shared the information about introducing new PG Programme-MBA for the academic year 2021-2022.
- Action taken on the minutes of previous meeting was briefly discussed and reviewed.
- Discussion was carried out to plan for academic year 2021-2020 and to introduce IIC in the college.
- IQAC Coordinator presented the status of academic progress during the second phase of Covid-19.

Sl. No.	Resolution of the Meeting	Action taken Report
1	<ul style="list-style-type: none">• It was resolved to check the syllabus coverage during the online session and to take required steps to make sure the smooth functioning of the classes.	<ul style="list-style-type: none">• Online classes were conducted through different ICT modes such as Google Meet, Google Classroom, Zoom and a note was shared in Whatsapp. The doubts of the students were also solved online. Internal examinations (Subjective/objective) were also conducted through these modes.• The College procured a YOU TUBE channel and the teacher sup loaded related audio/video lectures and short notes on the channel. All the chapters of the syllabus were covered in these audio/visual Lectures.
2	<ul style="list-style-type: none">• It was resolved to organize few webinars for the faculties and cultural activities for the students	<ul style="list-style-type: none">• One Day National Level, online Faculty Development Programme, 'Art of Influencing Students in Online Classes' on 25th June 2020. Meister: Prof. Ramani Venkat, NLP Coach, Mentor and Consultant• Webinar on 'Emotional Intelligence' was organised on 02 July 2020. Meister: Dr. Anandamma N, Principal, NCMS• Webinar on 'Karnataka -Kannada- Kannadiga' was organised on 03 July 2020. Meister: Mrs. Lakshmidevi, Assistant Professor, Department of Kannada, NCMS

		<ul style="list-style-type: none"> • Webinar on 'Passion to Profession' was organised on 04 July 2020. Meister: Mrs.Meena, Assistant Professor, Department of Commerce, NCMS • Webinar on 'Initiate Inspire Ignite Invigorate' was organised on 06 July 2020. Meister: Ms. Prathyusha, Assistant Professor, Department of Commerce, NCMS • Webinar on 'Know Accountancy through Tally' was organized on 07 July 2020. Meister: Mrs.Savitha, Assistant Professor, Department of Commerce, NCMS • Webinar on 'Impact of Covid-19 on Global Environment' was organised on 08 July 2020. Meister:Mr. Kiran Kumar S, Assistant Professor, Department of Commerce, NCMS • One day workshop was Conducted on NEP 2020 on 08/10/2021
3	<ul style="list-style-type: none"> • It was decided to review the conduction of events with the help of IQAC Coordinator. 	<ul style="list-style-type: none"> • The classes were commenced on alternate days, initially catering exclusively for final-year students.
4	<ul style="list-style-type: none"> • It was resolved to follow the SOP issued by the regulatory bodies of the institution. 	<ul style="list-style-type: none"> • The management initiated a COVID-19 vaccination drive for faculty members, ensuring their safety. Additionally, the management extended covid insurance coverage to the faculty members.
5	<ul style="list-style-type: none"> • It was resolved to present the action taken report for the post covid-19 period. 	<ul style="list-style-type: none"> • The action taken report for the post covid-19 was presented.

3. Plan for the academic year 2021-22.

Sl. No.	Recommendation made by IQAC
1	To discuss and approve the value added/ skill enhancement certificate courses.
2	To bring in more MOUs for better Industry Institution Interaction.
3	To strengthen the Mentor and Mentee relationship
4	To address slow and fast learner concerns.
5	To identify the best practice.
6	To augment the infrastructure.
7	To conduct FDP/Conference/Workshops through Hybrid mode for faculties.
8	To organize workshops/Seminars/Conferences to the students to enrich their academic Performance.

9	To encourage faculty members to present and publish papers in reputed journals.
10	To plan to subscribe E-journals and books to support the students and faculties for their academic pursuits.
11	To introduce IIC in the college.
12	Plan for strengthening the Committee activities

Resolution

It was resolved to start new PG program MBA ^{and} as approval for the same is given by AICTE.



IQAC Coordinator



Principal

NAGARJUNA COLLEGE OF MANAGEMENT STUDIES
CHICKBALLAPUR - 562101

1	To discuss and approve the value added skill enhancement certificate courses
2	To bring in more MOUs for better industry institutional interaction
3	To strengthen the Mentor and Mentee relationship
4	To address slow and fast learner concerns
5	To identify the best practice
6	To segment the infrastructure
7	To conduct FDP/C conferences/workshops through Hybrid mode for faculty
8	To organize workshops/seminars/conferences to the students to enrich their academic performance